

Speakers Evaluation Form

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Please complete the form below to help us keep our Speakers Directory up to date and entertaining. If you've had a great speaker and they're not listed let us know!

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WI Date of Meeting.....

WI Date of Meeting.....

Speaker's Name

Speaker's Name

Email Phone Number

Email Phone Number

Subject

Subject

Source (WI Speaker Directory, Friend etc.)

Source (WI Speaker Directory, Friend etc.)

Fee charged

Fee charged

Expenses

Expenses

Did the speaker keep to the fee you originally agreed with them? Yes/No

Did the speaker keep to the fee you originally agreed with them? Yes/No

How long did they speak/demonstrate for?

How long did they speak/demonstrate for?

Did they arrive in good time? **Yes/No**

Did they arrive in good time? **Yes/No**

Would you recommend this speaker? **Yes/No**

Would you recommend this speaker? **Yes/No**

Would you recommend keeping the speaker in the yearbook or adding his/her name to it? **Yes/No**

Would you recommend keeping the speaker in the yearbook or adding his/her name to it? **Yes/No**

Please include any other comments below or continue overleaf:

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Signed

Signed

Name and WI Position.....

Name and WI Position.....

**Return to: SWFWI Office, Unit 11, Park Farm Business Centre, Fornham St
Genevieve, Bury St Edmunds, IP28 6TS | 01284 336645 | office.swfwi@gmail.com**

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